

AT/MTG

2nd April 2019

Dear Parents/Carers

Enquiries to Alyson Tolley, Assistant Headteacher/Executive SENCO

'Welcome to Chaucer.' By now you will know that your child has been given a place at our school, starting in September, 2019. We hope this will be the start of a long-lasting partnership which underpins the whole ethos of our school.

There are a series of meetings and events planned over the next few months so your child will feel happy and confident with the move to Chaucer. We know this can be a stressful time for students, and parents, so we are anxious to make the move to secondary school as smooth as possible for all concerned! Details of the programme are below.

Evening for Parents/Carers of a student with a SEN: Tuesday 23rd April – 3.30 – 5.00pm

A chance to meet key staff within the Learning Support Department to discuss a successful transition for your child. Parents/Carers along with their child will then have the opportunity to attend further sessions. These dates will be given out on the night.

Uniform Order Day is on: Tuesday 2nd July - 3.15pm - 5.30pm – School Trends will be in school to measure your child and we will help you make your order. Please note no money/orders will be taken on the night but order forms will be handed out for you to order online directly with School Trends.

Parents' Evening: Wednesday 10th July 2019 4.00pm – 4.45pm with an opportunity to have another look around school after this meeting.

A chance to meet key staff and especially, your child's new form tutor. This will be in the main hall. I would like to emphasise that this is a meeting for parents and there is no need for your child to attend because students will be joining us for the 3 days below.

Induction Days: 8.30am – 2.30pm on Wednesday 10th, Thursday 11th and Friday 12th July 2019 (please note 3 days).

Your child will spend 3 days at Chaucer with their new class. They will be given a tour of the school, and the opportunity to experience a range of different lessons. Your child will need to bring money for their lunch on these days unless they are on free school meals. Alternatively, a packed lunch should be brought.

Please put these dates in your diary and if at any time over the coming weeks you have any questions then please feel free to contact us.

Please can we ask that you complete the enclosed data sheet and bring it with you to the parents evening on Wednesday 10th July to ensure we have up-to-date information.

Once again, thank you for choosing Chaucer. I look forward to working with you and your child.

Yours faithfully

A handwritten signature in black ink that reads "ATolley". The letters are cursive and connected, with a long tail on the final 'y'.

Alyson Tolley
Assistant Headteacher